

***Please fill out and return the contract and Hold Harmless Agreement release as described below:***

Date of Event \_\_\_\_\_

This contract is entered into on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Between renter(s) \_\_\_\_\_ and Robert Friedman (owner).

Rental Fee amount \_\_\_\_\_

Bride and Groom Names (please print) \_\_\_\_\_

Address \_\_\_\_\_

Phone: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email address: \_\_\_\_\_

Nature of Event \_\_\_\_\_

Number of Guests (approx) \_\_\_\_\_

Location of Wedding Ceremony and Time \_\_\_\_\_

Reception Start Time (approx) \_\_\_\_\_

**Payment**

Your preferred rental date can be held for up to five days without payment. After that time, we cannot guarantee your preferred date. A \$500 security deposit is required to secure the date. One half of your rental fee is due ten months before event date. The balance of your rental is due no later than 2 weeks before your event. No set up of your event may begin until full payment has been made. Additional rental equipment payment will be due the day of your event.

**Security Deposit**

Renter is liable for any damages to the facility, equipment and grounds. **A \$500 security deposit** is required to cover the cost of repair for any damages incurred by renter, guests, or contract labor (i.e. caterer, florist, decorator, etc.) The deposit will be returned to the bride and groom at the address given us after the area used is inspected for damage. Should damages exceed the deposit, you will be billed for the balance, with full payment expected within 30 days after your event.

**Cancellations, Date Changes and Refunds**

The originally agreed upon block of time is binding and any *changes in date (unless approved by owner) or cancellations of date will result in loss of \$500 deposit. If any cancellations are made 10 months or closer to wedding date, it will result in loss of security deposit and first half of rental fee. If renter is in arrears of first payment which is due 10 months prior, renter is still responsible for payment of first installment. If any cancellations are made 2 months prior to wedding, all fees will be forfeited. If renter is in arrears for final payment, you will be held accountable for said final payment.* Accommodating requests for date changes is subject to availability. After the contract has been signed, a cancellation or change of date will be accepted in writing only.

Owners are not responsible for any “acts of God” or terrorist acts which make it impossible to hold your event at the site. If barn becomes unstable due to an “act of God” or terrorist act, or unlikely event the barn terminates doing weddings, owners cannot be held responsible for any additional costs or difficulties this causes to the renter. Refunds will be considered on a case-by-case basis in the event of such an occurrence.

Renter indemnifies and holds harmless owners and / or any Friedman Farm Wedding Planner or Director from any and all damages caused to renter.

### **Smoking**

No smoking is allowed the barn. Smoking is allowed in designated areas away from barn. All cigarette butts must be placed in appropriate receptacles.

### **Decorations**

No candles or lanterns are allowed inside barn. Torches/luminary bags are allowed outside barn as long as distance is approved by owner.

**No nails, staples or tacks may be used when decorating.** Renter is responsible for removal of any other decoration adhesive or string used while decorating.

No spray paint, glitter or rice. Renter must inform Owner of decoration plans for approval.

No electrical work may be done to barn, unless by licensed electrician approved by Owner.

Owner can supply ladders for use in decoration.

No rice may be thrown at the ceremony only birdseed, bubbles, etc. are approved.

### **Times**

Barn is available for guests for 5 hours on the day of scheduled event. There is no limit on Ceremony time and it is not included in 5 hour block of reception. The latest music and festivities can occur is midnight. If renter chooses to go beyond 5 hour time allotment, it will be considered at a rate of \$150 per hour.

### **Capacity**

Guest Capacity approximately 200

### **Set-Up/Take Down**

Your rental fee covers cleaning and appearance of grounds before your event. Set up of chairs, tables, decorations, etc. is the responsibility of the owner. Only decorations are the responsibility of the renter and Friedman Farm employees are available to help at an hourly rate. Before vacating the premises the renter/caterer must gather all trash/decorations from the barn and the grounds into trash bags and place it at designated dumpster near barn. Please leave barn in condition you found it or this will result in the loss of part of your security deposit.

### **Parking**

Parking is available in the field beyond the barn. No parking is allowed in front of the barn. Deliveries may park in drive in front of barn long enough to deliver equipment. NO parking allowed along private drive. A representative from Friedman Farms will be on site to direct cars on the day of the event.

### **Alcohol**

All alcohol must be provided by renter. No Cash Bar allowed. All alcohol must be served by a certified/licensed bartender. No one under 21 years of age is allowed to consume alcohol. Inappropriate behavior, exposure to liability due to excessive drinking, damage to property, injury to individuals and other such activities can result in the individual being asked to leave premises. Owner has right to ask bartender to refuse alcohol to intoxicated individuals. Renter is responsible for calling a driver if individual appears to be incapable of safe driving or behaves in a threatening manner.

### **Certificate of Insurance**

A certificate of Insurance is required from your Homeowners or Rental Insurance carrier naming Robert C. Friedman as an additional insured/Special Event. The certificate needs only to be for the one day event, and the limit should be greater or equal to \$500,000 of coverage. If you do not have Homeowners or Renters Insurance, a one-day premise policy can be purchased.

### **General**

At least one representative from Friedman Farms will be on premises during event to assist with any problems or questions that may arise.

Please make all checks payable to Friedman Farms: c/o The River Street Jazz Café

667 South River Street Plains, Pa. 18705

We are making an offer to all of the Saturday brides. Many couples are asking for a Friday wedding at the barn. If any couples are agreeable to allow a Friday wedding, we will offer you a \$1000 discount off your final bill, if a couple does in fact end up booking that Friday. Our crew would clean the barn and you would have access to the barn at 8 AM on Saturday morning.

Check one:

I am agreeable to a Friday wedding and the \$1,000 Discount

I do not want a Friday wedding before my Saturday Wedding